



Capitol Lady Outlaws
Board Meeting
Friday, January 29
6:00 p.m.
DRAFT MINUTES

MEMBERS PRESENT:

Chris Braniff, President
Dennis Wells, Head Coach
Lori Braniff, Manager
Monica Davis, Treasurer
Jessica Burkhart, Secretary

Chris Braniff, President called the Capitol Lady Outlaws Board meeting to order at 6:35 p.m.

November 8, 2009 Draft Minutes

The November 8, 2009 minutes were adopted with changes that will be reflected in the Final Minutes posted to the CLOFP Web site Seconded.

MOTION CARRIED UNANIMOUSLY

The following action items were discussed and will be handled prior to the next meeting on February 20, 2010:

ACTION ITEMS:

- ❖ President Braniff and Secretary Burkhart will be updating the 2010 Bylaws to be posted to the Web site. The General Manager will highlight what changes have been made to make the process easier.
- ❖ Coach Wells and Secretary Burkhart will create a 2010 Equipment Check-Out Form before any equipment will be handed out to the teams. This will ensure that the organization is properly taking care of their assets.
- ❖ President Braniff will draft a clarification between personal and organizational sponsorship. This will be posted to the Web site for teams, families, and interested parties to view.
- ❖ President Braniff will also be creating on-line sponsorship options for contributors to choose what item they would like their funds to go towards. Ex: gas, uniforms, hotel rooms, airfare, etc.

- ❖ Coach Dennis will be purchasing neck coolers at approximately \$3.00 each for each player. (*Motion was carried and approved unanimously*)
- ❖ Secretary Burkhart will contact Linda Burkhart to coordinate ear/head warmers that the girls had last year. The Board agreed that 25 purple and 25 black would be needed this year.
- ❖ Secretary Burkhart and Coach Dennis will contact Tom Whitney regarding embroidery options and cost for the ear/head warmers.
- ❖ Coach Dennis and President Braniff will be researching prices on copy/fax/scan machines for the CLOFP organization to purchase.
- ❖ The General Manager and Secretary Burkhart will create a “ticket” to be used for the Bunco event coming up on March 20, 2010. Ron Rupright will be printing the tickets for the CLOFP this year.
- ❖ Secretary Burkhart will send an email to all coaches (to be sent to their parents) requesting that each team contact local businesses to gain a minimum of 2 prizes for the Bunco event scheduled for March 20.
- ❖ The General Manager will continue working hard at coordinating hotels and accommodations for the 2010 season now that a schedule has been established.
- ❖ President Braniff and Secretary Burkhart will create an explanation to clarify exactly what the 501 (c) 3 means to the parents. This item will be posted to the Web site.

Budget

Treasurer Davis reported the current budget. Due to the number of Yankee candle checks the organization was charged an additional \$32.00 in November.

The estimated budget was discussed, but postponed until the next Board meeting. It will be posted to the Web site shortly there after.

Annual Reoccurring Expenses

As discussed in previous meetings and minutes, Chapel insurance for the players is a reoccurring expense. The organization ended up saving money this year on the insurance based on previous estimates.

12U: \$71.00 per year (originally \$150.00)

14U: \$104.00 per year (for 2 teams, originally \$157.00)

16U: \$145.00 per year (for 2 teams, originally \$229.00)

18U: \$252.00 per year

The organization saved \$142.00 and covered 1 extra team!

ITEMS THAT HAVE BEEN PURCHASED FOR THE CLOFP ORGANIZATION:

- ❖ First Aid Kits - \$400.00 (For all teams)
- ❖ Igloo Coolers - \$115 (5 purchased)

SPONSORSHIP TIERS

The 2010 Sponsorship Tiers were adopted with changes and will be posted to the CLOFP Web site. Seconded.

MOTION CARRIED UNANIMOUSLY

FUNDRAISING

The General Manager has been coordinating the March 20, 2010 Bunco event. The event will again be held at the Columbia Hall in Lacey, WA. The Columbia Hall requires a deposit of \$300.00 (Reimbursable) and \$300.00 for the rental. The Board agreed that each player must sell 4 tickets each at \$25.00. Each player will be given a total of 8 tickets.

The funds raised from this event will go towards the entire organization. Pop-ups, banners, sunglasses for all of the players, and coaches' gear will be purchased depending on the amount of money that is earned.

The Board approved a deposit of \$300.00 and a rental fee of \$300.00 to Columbia Hall. Seconded.

MOTION CARRIED UNANIMOUSLY

The Board moved for \$1,000 budget for this event, which will include the facility, food, and decorations. Seconded.

MOTION CARRIED UNANIMOUSLY

The Board moved for manual labor to be hired at a nominal fee to help with set-up, entertainment, and clean-up. Seconded.

MOTION CARRIED UNANIMOUSLY

CLOFP Clinic (April 10-11)

A clinic for youngsters in the community has been formed. The event will be held at Tumwater High School on April 10-11. The cost for this event is \$25 for South Puget Sound Youth Softball players and \$30 for Thurston County players. Dave Glasco has been coordinating many of the meetings to make this event possible, along with Coach Dennis. The next minutes will reflect more progress on this event.

At this point, the funds earned from the clinic will go toward the 16-18U tournament in Las Vegas, Nevada. The older girls will be helping coach the younger girls involved at the clinic.

PLAYER EQUIPMENT AND UNIFORMS

The Board discussed proper eye wear for the CLOFP players.

The Board moved to modify the Rules and Regulations pertaining to proper eye wear for the athletes. Updated Rules and Regulations will be posted online at www.capitoladyoutlaws.org . Seconded.

MOTION CARRIED UNANIMOUSLY

Coach Wells informed the Board that the players would now be receiving a warm-up jacket AND pants. He has eliminated the mouthpiece from the uniform package.

FACILITIES COST/USAGE

President Braniff attended the last facilities meeting. He reported that Tumwater High School has committed, but we are still waiting to hear what days we are on the schedule.

Meeting adjourned at 9:45 p.m.

Next Board Meeting

February 20, 2010 at 6:00 p.m.
The Braniff's House