



Capitol Lady Outlaws
Board Meeting
Saturday, November 8, 2009
1:00 p.m.

APPROVED MINUTES

MEMBERS PRESENT:

Chris Braniff, President
Dennis Wells, Head Coach
Lori Braniff, Manager
Monica Davis, Treasurer – *Arrived at 2:15 p.m.*
Jessica Burkhart, Secretary

Chris Braniff, President called the Capitol Lady Outlaws Board meeting to order at 1:15 p.m.

10/11/09 Draft Minutes

The October, 11, 2009 minutes were approved without changes. Seconded.

MOTION CARRIED UNANIMOUSLY

The Board meeting immediately began with a discussion regarding the following topics:

Budget

President Braniff expressed that the 501(C)3 still needs to be purchased in the amount of \$ 750.00.

A motion was made for President Braniff to purchase the 501(C) 3 at \$750.00/ Seconded.

MOTION CARRIED UNANIMOUSLY

The business license and non-profit designation have been paid.

Annual Reoccurring Expenses

The ASA, USSSA, and NSA, costs will be posted in January. At this time we are assuming the cost to be approximately \$50.00.

A motion was made for the General Manager to purchase the ASA, USSA, and NSA membership fees at the costs above. Seconded.

MOTION CARRIED UNANIMOUSLY

The insurance carried by the team is through Chapel which is a private Insurance company. The cost per team is below:

12U: \$150.00 per year
14U: \$157.00 per year
16U: \$229.00 per year
18U: \$229.00 per year+

The cost may go up from last year at approximately \$5.00 per team.

The Board moved for the General Manager to purchase individual team insurance through Chapel at the prices listed above. Seconded.

MOTION CARRIED UNANIMOUSLY

FEE PER TEAM REGISTERED:

12-14U Teams will have extra money in their account due to the insurance company asking less for their age group this year.

MISCELLANEOUS COSTS:

Website: \$ 150.00
Office Supplies: \$150.00
Tax Software: \$150.00
First Aid Kits, Equipment Maintenance, Chin Straps, Catchers Gear: \$ 1,000.00

The Board moved for the General Manager, President, or Head Coach to purchase office supplies, tax software, first aids kits, equipment maintenance, chin straps, catchers gear, and web site maintenance at the costs listed above. Seconded.

MOTION CARRIED UNANIMOUSLY

EQUIPMENT:

The Board will adopt equipment policies in the near future after Coach Dennis and President Braniff discuss equipment options.

UNIFORMS:

The Board voted that spare jerseys will be needed during the 2010 season. An additional 2 black and 2 purple will be purchased in the amount of \$200.00.

The Board moved for the Head Coach to purchase uniforms and related items for each Outlaw player. Seconded.

MOTION CARRIED UNANIMOUSLY

UNIFORMS PER CHILD:

Each player on the team that is a new player will receive the following:

- 1 pullover
- 2 pants
- 2 jerseys
- 4 socks
- 2 underarmour
- 1 helmet
- 1 helmet hanger
- 1 bag
- 1 batting shell
- 1 warm-up jacket/pants

New players cost for the uniforms and equipment is \$588.00. Returning players cost is \$218.00. The returning players will receive the following unless they would like to order new items:

- 1 bag
- 1 shell
- 1 warm-up jacket/pants

2010 Player Fees

12U:

6 on Roster – 4 paid

14U (Black):

4 on Roster – 4 paid

14U (Purple):

8 on Roster – 7 paid

16U (Black):

6 on Roster – 3 paid

16U (Purple):

11 on Roster – 4 paid

18U (Gold):

12 on Roster – 8 paid

- **(2) players/parents have still not paid for their fall ball balance.**
- **There is still an \$86.00 balance from 2009 fangear that has not been paid.**

FACILITIES COST/USAGE

The CLOFP Organization will be using the Athletes Unlimited facility in Lacey this year from January-March. We will use the inside facility approximately 32 hours per month and pay a total cost of \$4,000.00.

Once the weather improves the CLOFP teams will be practicing outside at Tumwater High School. We anticipate using 2 fields at \$3-4.00 per hour. The estimated cost for practice fields is \$1,000+.

FUNDRAISING:

YANKEE CANDLES:

The candle sales were a huge success. Over 20 players participated and over \$2800.00 was given back to the players/parents for CLOFP fees.

PAMPERED CHEF:

The Pampered Chef party will be held at the Braniff's house on November 21 at 6:00 p.m. All sales go towards players fees.

SHOWCASE CENTER IN KENT:

Manager Braniff briefed the Board on a fundraising opportunity in Kent, WA.

CHRISTMAS TREES:

16(A)-18(Gold) will be selling Christmas trees this holiday season. The sales will take place on Marvin Road near Les Schwab. Doug Beagle has more information related to this fundraiser.

TEAMS:

The CLOFP coaches are still in the process of determining teams.

COACHES MEETING:

Coaches have been instructed to give Dennis a list of equipment they believe is necessary for their team during the 2010 season.

The Board will meet again to set-up coaches' clinics.

FINAL BUDGET:

The final budget was deferred until the next Board meeting when more fees have been paid.

SPONSORSHIP TIERS:

Secretary Burkhart created a Sponsorship Tiers document that can be used for business or personal sponsors.

The 2010 Sponsorship Tiers were adopted as presented without change. Seconded.

MOTION CARRIED UNANIMOUSLY

President Braniff will be posting the tiers to the Web site immediately.

PLAYER VIDEOS:

Coach Dennis expressed his approval for the \$70.00 player videos. These will act as a tool for interested scouts.

AGENDA ITEMS FOR NEXT MEETING:

- Adopt Final Budget
- Review of 501 (C) 3
- Fangear List Review

ACTION ITEMS:

- Coach Dennis and President Braniff will be going over the equipment list for the Board to adopt at an upcoming meeting.
- Purchase a scan/copy/fax machine to remain at the Braniff's home for CLOFP business. Price comparison's will be investigated and brought back to the Board for motion.
- Checklist/Signature liability form needs to be created for coaches before they receive their gear for the season.
- At a previous meeting, the Board moved to purchase the 501 (C) 3 at \$750.00. President Braniff will be taking care of this.

Meeting adjourned at 5:13 p.m.

Next Board Meeting

January 29, 2010 at 6:00 PM
The Braniff's House